

## IfA Information Management Special Interest Group (IMSIG)

18<sup>th</sup> April 2013, 12.30  
Aston University Birmingham (at IfA conference)

### Minutes

**Present:** Newman, Martin (Chair); Bennett, Alison (Secretary); Lee, Edmund (Treasurer); Corley, Hugh; Wallace, Ben; Richardson, Lorna; Other group members present.

<b>1.</b>	<b>Apologies</b>	<b>Action</b>
	Colin Forrestal	
<b>2.</b>	<b>Minutes of last AGM</b>	
	None were available.  Committee will work more closely in 2013/14 with Lianne Birney at IfA to regularise meeting procedures.	IMSIG committee
<b>3.</b>	<b>Matters Arising</b>	
	None	
<b>4.</b>	<b>Chair's welcome and opening remarks</b>	
	Martin Newman (Chair) welcomed the members of IMSIG. The IMSIG had organised a session at the 2012 IfA Conference in Oxford which was written up in The Archaeologist and a workshop at the 2013 Conference as well as helping to co-ordinate social media for the conference. Discussion between members had been facilitated by the groups email list.	
<b>5.</b>	<b>Secretary's Report</b>	
	Edmund Lee noted the problem of maintaining membership of the IMSIG mailing list (maintained by CBA) separate to the IMSIG membership list (maintained by IfA).	Committee to note and resolve.
<b>6.</b>	<b>Treasurer's Report</b>	
	IMSIG received no grant from IfA central funds in the year 2012/13. Membership fees amount to £9.46.  A budget to cover committee expenses has been agreed for 2013/14, and this will fund:- <ul style="list-style-type: none"><li>• travel for committee members to two meetings during the year.</li><li>• Upgrade of the IMSIG wiki to a professional account, offering more features for development of the wiki during the year ahead.</li></ul>	

<b>7.</b>	<b>Elections to committee</b>	
	<p>Martin Newman (chair), 2<sup>nd</sup> term  Edmund Lee (treasurer) 2<sup>nd</sup> term</p> <p>Hugh Corley  Ben Wallace  Lorna Richardson  Colin Forrestal (to be co-opted as Secretary by committee at first meeting)</p> <p>Alison Bennett stepped down as Secretary.</p>	
<b>8.</b>	<b>Any other business</b>	
	<p>Group communication: Edmund Lee canvassed opinion on whether the email discussion list continued to serve a useful function. Currently it is mainly used for announcements and useful links. The meeting discussed the use of a Twitter stream as an additional or alternative feature. Agreed to retain the email discussion list, and consider a Twitter account.</p>	