

Project Management Group
 Thursday 21 April
 17.00
 Room 528, University of Leicester

AGM Minutes

Present: Steve Haynes (Hon. Chair), Brian Kerr (Committee Member), Nicola Powell (Hon. Sec.), Adam Thompson (Observer), Anna Welch (CifA)

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| 1. | Apologies | Action |
| | None received | |
| 2. | Minutes of last AGM | |
| | Received | |
| 3. | Matters Arising | |
| | None | |
| 4. | Chair's welcome and opening remarks | |
| | SH welcomed those attending the AGM | |
| 5. | Secretary's Report | |
| | NP reported that PMG now has 349 members. NP to produce Newsletter, organise call out to members for content and collate | |
| 6. | Treasurer's Report | |
| | SH stated on behalf of Hon. Treasurer that budget for 2016/2017 has been submitted. Large underspend on last year's budget, inc. a small amount of travel expenses | |
| 7. | Elections to Committee | |
| | PMG is up to strength, no election necessary in 2016. All committee is up for re-election next AGM. NP to raise this in newsletter, also action up to 3 months before next year's AGM, which may fall at an event, to be discussed next committee meeting | NP |
| 8. | Three-year plan | |
| | To be reviewed, initially by SH | SH |
| 9. | AOB | |
| | NP expanded further on plan for newsletter, will include piece by SH on his contribution to this year's Plus ca Change session. Membership of CifA/PMG of APM to be taken forward this year | NP/SH SH |