



The IFA is seeking feedback from the membership on your experiences of Continuing Professional Development. Please complete this form to let your opinions influence the direction the IFA takes on this important issue. Please also see the article by Kenneth Aitchison in *The Archaeologist* 43 for further background.

Year joined IFA

Length of time in your current work role

Grade of IFA membership


Have you considered what CPD you need?

Are you practising CPD?

Are you aware of the IFA's CPD recommendations?

Have you seen the CPD section of the IFA web page?

Have you prepared your own Personal Development Plan?

Does anyone help you identify your needs?

Have you *prepared* your CPD log?

Have you *maintained* your CPD log?

yes      no      unsure

	yes	no	unsure
Have you considered what CPD you need?			
Are you practising CPD?			
Are you aware of the IFA's CPD recommendations?			
Have you seen the CPD section of the IFA web page?			
Have you prepared your own Personal Development Plan?			
Does anyone help you identify your needs?			
Have you <i>prepared</i> your CPD log?			
Have you <i>maintained</i> your CPD log?			

What are your reasons for doing CPD? (tick all that apply)

Personal development

Professional development

External career development – job prospects

Internal career development – internal promotion


What activities do you carry out that contribute to your learning?

(tick all that apply)

Work based

Self directed / informal

Professional activities

Are any of these formal CPD activities, such as organised workshops or conferences?

Would you be more inclined to carry out formal or informal CPD?

If the IFA had a compulsory CPD policy, would this deter you from membership?


	yes	no	unsure
Who provides the CPD courses/activities that you have taken part in? (tick all that apply)			
IFA			
Employer			
Self			
Other			
Of these, who is the <i>main</i> provider of your CPD activities?			
Are there sufficient opportunities for formal CPD provided by your workplace?			
Who finances your CPD?			
Who do you think should finance your CPD?			
Do financial issues hinder your CPD activities?			
Does your CPD scheme have any kind of mentoring provision in place?			
If no, would you like that?			
Have you ever received feedback on your CPD activities?			
From your employer?			
From your training manager?			
From the IFA?			
Is CPD linked to your employer's appraisal scheme?			
Does your employer use CPD records in selection procedures?			
Do you think CPD is valuable to your career progression? (i.e. do you feel it actively affects it, or do you see it simply as part of being a professional?)			
Do you think academic qualifications would be more valuable than CPD experience for your career?			
And personal development?			
Do you think that CPD is evidence of a person's competency?			
Do you think CPD <i>should</i> be evidence of a person's competency?			

Please return this form to Kenneth Aitchison, IFA Head of Training and Standards, IFA, University of Reading, PO Box 269, 2 Earley Gate, Reading RG6 6AU, or fax it to 0118-931 6448. Alternatively, complete the Word document at <http://www.archaeologists.net/cpd/questionnaire> and submit your response by email to [training@archaeologists.net](mailto:training@archaeologists.net)