

CifA Scottish Group
 Tuesday 17 May 2022
 Remote meeting via Microsoft Teams

Present: David Connolly (chair) (DC), Joe Somerville (JS), Cara Jones (CJ), Helena Gray (HG), Alison Douglas (AD),

1.	Apologies	Action
	Stef Sagrott; Megan Keates; Lindsey Büster; Josh Gaunt, Heather Kwiatkowski (HK), Rob Lennox (RL),	
2.	Previous Minutes	
	Previous meeting minutes adopted.	
3	Treasurer update	
	Apologies from Stef. Budget request for 2022 issued to Megan for approval. Up to the maximum permitted £800, excluding events or promotional activities. DC: worth discussing whether there is more we could be doing with the budget, given that we are not spending money attending meetings in person.	
4.	CifA Scotland Facebook/Communications	
	Request for update to be sent to LindaB (not present) DC: Scottish FB page growing; needs wider committee to share events related to Scottish archaeology. Not currently provoking debates/discussions. Potential for HERs to become statutory in England and Wales – perhaps a topic of conversation CJ: discussion around whether CJ can be given access to the Twitter account to promote training opportunities and events – agreed by the committee members present. HG: query on how we contact students that wish to engage with us, but which are not members. CJ: Meg can maintain a mailing list for students. We have a list from previous engagements.	<p>JS</p> <p>CJ</p> <p>CJ</p>
5.	Newsletter Update (Josh G)	
	Newsletter continues to be issued on a quarterly basis Josh struggling to attend meetings due to workload (fieldwork) at present but able to continue with the quarterly newsletters. Feedback from committee is Josh is doing a fine job. DC: discussion on where else it could be further cascaded: ALGAO, Scottish universities, Soc Ant Scot, Dig It!, archaeological societies, Scottish university archaeological societies, Archaeology Scotland.	

	Action – JS to prepare a blank list for committee members to add publicly accessible contact details for organisations that we might wish to cross-post/promote the newsletter.	JS
6.	Advisory Council and Groups Forum Update	
	<p>6.1 Advisory Council</p> <p>LindseyB attended an AC special meeting on 15 March 2022 in relation to Chartered Archaeologist (CArch), and shared a summary from Lianne Birney on the key points.</p> <p>The summary was discussed in the committee meeting.</p> <p>DC: discussion within</p> <p>HG: RTP1 employee chartership in Councils leads directly to pay grade improvements, recognised nationally. Would be advantageous to archaeologists to have a similar recognition with employees.</p> <p>AD: broad consensus in consultancy seems to be that CArch would be a good thing. Professional recognition and levels of pay are closely associated, and we are living in a cost of living crisis.</p> <p>Broad consensus from the committee members is that we are fully supportive of the concept of CArch but understanding that further clarity on how it sits with the grading system.</p> <p>CJ: as a ClfA member, I've enjoyed taking part in the recent ethics workshops run by ClfA, and has offered to roll out further within the membership. Valuable and useful, whether CArch progresses or not.</p> <p>HG: happy to help roll out.</p> <p>DC: something perhaps for the next newsletter? CJ: Perhaps Kate Geary or Peter Hinton.</p> <p>CJ: a blog post by an MSDS employee following attending an ethics workshop (https://msdsmarine.com/exploring-professional-ethics-in-archaeology/) – to request including in the next newsletter.</p> <p>DC: the e-learning module is also worth undertaking.</p> <p>6.2. Groups Forum</p> <p>No one attending the forum is present at the meeting – no news.</p>	HG CJ
7.	CIFA Scotland Update (Cara J)	
	HES grant agreed earlier this year. Amount is frozen, which means one fewer CPD workshops this year (April 2022 to March 2023) compared to FY22 due to increasing costs. 3 CPD workshops per year.	

	<p>Lunch and learn archaeological science workshops also arranged.</p> <p>CJ: Going to enquire whether a multi-year grant might be available to reduce the time taken with applications.</p> <p>Attended archaeology society fieldwork fair at Edinburgh Uni.</p> <p>Attended Scottish Archaeology university conference 2 days.</p> <p>Second fieldwork fair – ClfA table manned by CJ, but low attendance by other members of the sector to improve attendance next year.</p> <p>One Scottish Uni has applied for accreditation (a second one), will be determined in May and published if successful.</p> <p>UHI curriculum feedback provided.</p> <p>Apprenticeships: pathways document drafted. Lisa Brown (archaeology science manager) interested in graduate apprenticeships.</p> <p>Vocational qualifications – PDA testing of fieldwork projects. Some delays over Omicron. EDI scheme with Ando Glasso (a Roma community group) run over the winter instead, with young people of Roma background. Lunch and learn “lessons learned” seminar with Museums and Galleries of Scotland undertaken, and a paper presented at ClfA</p> <p>OPIT – improving access working group. Attended by CJ. Will be led by Archaeology Scotland rather than ClfA in future (better fit).</p> <p>Scottish Strategic Archaeology Committee – CJ is sitting on this.</p> <p>AIM5 and Archaeology Learning Working Group – attended meeting in November 2021.</p> <p>DC: query on whether apprenticeships and vocational qualifications</p> <p>CJ: certainly there are questions coming from the wider (non-heritage) sector why the archaeological sector doesn’t have these qualifications, and there is a clear need to open up pathways to the profession away from the university graduate route.</p> <p>CJ: testimonials from non-degree educated professional archaeologists (such as DC) would be valuable. Slow progress with SDS.</p>	
8.	Training Events (Cara J)	
	8.1 Training events and activities Four held in last FY	

	<ol style="list-style-type: none"> 1. Neurodiversity awareness training: £100 pp w/o HES funding – actual cost to members was £10pp. 2. Practical ethical competency evening session. Looking to do that again at a different time to engage a different audience. 3. Developing strategies for fieldwork safety. Four attendees. 4. Developing strategies for resilience in the workplace. Seven attendees. <p>Low numbers of students attending the last two. Both recorded – could be shared more widely.</p> <p>2-hour CPD lunchtime session on NPF4 and planning reform. Attended by 41 people.</p> <p>Three due to be held in FY23</p> <ol style="list-style-type: none"> 1) SCARF and emerging research frameworks, and how they should be used in the workplace. Thought to be worthwhile by the committee <p>Request from the committee for early career membership applications.</p> <p>Other ideas for second and third sessions:</p> <ul style="list-style-type: none"> • Public speaking, making video content based on fieldwork activities. • Bystander training – intervening in a workplace. • Ethics requested by HG. • Whistleblowing • Deaf awareness • Peat <p>JS: SGCIfA questionnaire flagged up the following as most popular:</p> <ol style="list-style-type: none"> 1. Planning and legislation (covered in part by the NPF4 webinar earlier in 2022). 2. Technical skills: GIS/CAD/TST 3. Finds ID 4. Report writing 5. Heritage Management <p>JS: suggestion: possibly run a Finds ID session prior to the AGM, or some form of outdoor CPD session.</p>	
9.	Consultations - regular update (Rob Lennox)	
	<p>Apologies from Rob L, but he provided an update:</p> <p>- <i>Rob L has been keeping in touch with HES following the end of the NPF4 consultation. SG Planning team are wading through the responses, and we'll be being kept up to date on opportunities to make changes. From the recent</i></p>	

	<p><i>Parliamentary debate there appears now to be a good recognition that there's quite a lot of work left to do on it, so the previous concern that it might be pressed into action within a few months has lessened a bit. Hopefully we'll get chance to lean on HES to say the right things, or better yet, get in the room ourselves.</i></p> <p>JS and HG: the general response from other (non-heritage) sectors and interest groups is that NPF4 did not seem to be sufficiently well-worded to meet the framework's stated objectives.</p> <p>- <i>The review of OPiT has started. ClfA will be keeping in touch with the stakeholder events, the first of which are in June. Cara can report, I think, and collect any preliminary thoughts from the committee.</i></p>	
10.	Outreach/Student & early career engagement	
	<p>Follow-up actions from engagement last year (e.g. 22nd November)</p> <p>Application form for students to apply for a position on the committee.</p> <p>LindaB, LindseyB and HG to have a follow-up meeting to deliver a third tea-break, given the success of the second one.</p> <p>No responses to the advert to have a student rep on the committee (did it go out before Christmas?)</p> <p>Arrange separate meeting with LindaB to follow up on actions outstanding from previous meetings prior to third meeting.</p>	HG
11.	ClfA 2022 Conference	
	<p>A blended mixture of face-to-face and online delivery in Bath 25th to 29th April 2022.</p> <p>DC: very good hybrid conference. DC involved in two sessions; on BAJR and ran a session.</p> <p>Half-day session on Enabled Archaeology. Able to keep an eye on more than two sessions at once remotely.</p> <p>Live sessions and Q&A digitally/remotely.</p> <p>Well-attended, with bursaries available.</p>	
12.	Dates of Next Meetings	
	<p>Looking at w/c 15, 22 or 29 of August 2022.</p> <p>One-off separate (?) AGM organising meeting in July 2022.</p> <p>Send out Doodle poll and Teams Outlook Calendar invite for next meetings.</p>	JS

13.	AOCB	
	<p>13.2 Joe to issue minutes in due course.</p> <p><u>13.2 AGM</u> Suggestion to have a CPD session prior to the next AGM to encourage attendance by membership.</p> <p>Idea: finds handling CPD session prior to AGM Other ideas to be shared by email.</p>	<p>JS</p> <p>All – ideas to JS for further discussion</p>