

**CIFA Cymru/Wales Committee**

9 August 2023, 2pm Online

**Minutes**

**Present:** Cy Griffiths (Chair), Rachel Morgan (Secretary), Jon Berry (Treasurer), Zoe Arthurs, Jean-Yves Robic

Agenda Point		Action (Initials)
1.	<b>Apologies</b> Ashley Batten, Calli Rouse, Rob Lennox	
2.	<b>Minutes of the Previous Meeting</b> Accepted without changes	
3.	<b>Matters Arising</b> RM to email Membership Engagement Coordinator to clarify processes for publicity and events, and for procedures for translation Budget request not approved RM to get banner from JD	RM  RM to chase RM to ask to post to ZA
4.	<b>Advisory Council Feedback</b> JB attended and emailed round topics afterwards. Main point of discussion has been Individual Chartered membership again.	
5.	<b>Autumn Workshop</b> Cadw guardianship projects – 3-11-23 at 10.30-3.30 (Jon Berry, Ian Halfpenny, Will Davis) Send blurb to ED end of August. Send social medial blurb to ZA  <b>Future</b> Heritage Crime? Spring 2024? Legislation/planning workshop when the new legislation and guidance comes in poss. Autumn 2024? Should we do a hybrid event for spring?	JB  RM   ZA to do social media poll
6.	<b>Cifa Cymru Website Update</b> Add page in welsh Update minutes etc. Correct 'John' Process for social media outputs, contact at Cifa and translation costs	RM to email central
7.	<b>Student Engagement</b> Identify institutions with archaeology-related courses Who to liaise with? – department directly or ArcSocs? Piggyback off Scottish group engagement procedures? Get guidance from Central	RM   RM to email AW
8.	<b>Annual Report (due 14 August)</b> Nov AGM and workshop Spring workshop	RM/CG

	<p>JD left and CG now Chair          Zoe in committee          2 empty OCM posts          HEP published          Organising Autumn workshop</p>	
<b>9.</b>	<p><b>Bannau Brycheiniog Heritage Day</b>          CG and ZA going          Get/print flyers for CifA/CifA Cymru          Poster with QR code? – ZA to print if possible          Sign up info</p>	RM to check with central
<b>10.</b>	<p><b>AOB</b>          Possible collaboration/workshops with new Heritage Crime          Special Interest Group          Who/how is social media managed.          Add ZA to twitter (@zoearthurs10)          Do we need a Threads account?          Increase committee membership          Guidance needed on pre-app works on building sites          (geotech etc.)</p>	RM to email CS/MK
<b>11 .</b>	<p><b>Date of next committee meeting and future events</b>          29-09-23 2pm          AGM and autumn workshop 3-11-2023 10.30am</p>	