

Tips to help gain the relevant skills and knowledge to apply for or upgrade accreditation in the future - Associate (ACIfA)

- Article from TA107, Summer 2019, 'Taking control of your future: making the most of opportunities to expand your career horizons'
www.archaeologists.net/sites/default/files/Expanding%20your%20career%20horizons.pdf
- Speak to your line manager and/or colleagues about mentoring and/or support with training opportunities to help improve your technical knowledge for the application
- Join the relevant CIfA Special Interest Group for training opportunities and to network with colleagues to help increase your knowledge and understanding
- Ensure you can demonstrate the competence required for the grade across all areas you work in, e.g. if you undertake fieldwork but also write Buildings Archaeology reports

Find opportunities to

- carry out more complex and wider-ranging work which will help you meet the four areas of the competence matrix
- write reports for publication, where relevant
- to learn about specialist work, where relevant
- produce some wide-ranging and non-draft examples of work, so that you can provide a minimum of three examples that are complete, checked and signed off