



## Members eBulletin, May 2019

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## CIfA news

### **Bullying and harassment – a joint statement by CIfA, FAME and Prospect**

Through a joint Industry Working Group, CIfA, FAME and Prospect have issued a shared statement on bullying, harassment and discrimination. You can download the statement on our [equality and diversity in archaeology page](#).

The statement has been issued in response to sector discussions initiated by CifA's Equality and Diversity Group at a cross-sector meeting last summer.

CifA has formed an internal working party of its own Advisory Council to consider where CifA should lead on equality and diversity matters and where it should play a supporting role. Advisory Council will be updated on progress with this at its next meeting and further action will be reported on in our ebulletins and in *The Archaeologist* throughout 2019 and beyond.

Prospect Archaeology Branch has launched its [\*\*Equality, Diversity and Inclusion Strategy\*\*](#).

FAME has issued its own statement of commitment which you can read [\*\*here\*\*](#)



Protect is a whistleblowing charity and aims to protect society by encouraging workplace whistleblowing.

**CifA is a member of Protect** which gives CifA members access to independent and confidential advice managed by qualified lawyers, as well as providing advice and access to training for organisations to ensure they have the appropriate procedures in place to allow staff to raise concerns.

**The subscription renewals for the period 1 April 2019 to 31 March 2020 have been circulated.**



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Please let us know if you have not yet received yours.

By renewing your subscription to CifA you are taking an active role in supporting and shaping the profession, helping us to promote high professional standards and strong ethics in archaeological practice, to make archaeology beneficial for all. Our [\*\*2018 Annual Review\*\*](#) tells you more about what we have been doing over the past year.

Thank you for your support and please contact Laura at [\*\*subscriptions@archaeologists.net\*\*](mailto:subscriptions@archaeologists.net) if you have any queries regarding your CifA subscription renewal.

### **Having problems logging in to the CifA website?**

Certain areas of the CifA website, including online renewals requires a log in. Your username is your first name and last name (i.e. 'Laura Beasley'). If you have forgotten your password and need to reset this, you can do so by following these instructions. If you need to change your email address associated with your log in details to receive the password reset email please email [\*\*admin@archaeologists.net\*\*](mailto:admin@archaeologists.net)



## Registered Organisation news

Most of the subsidiary offices of Registered Organisations have now been added to the map search facility on the website. You can [search for Registered Organisations](#) by postcode or on the name of the organisation here.

Dates have now been added to the schedule for the 2019 inspections of Registered Organisations. Both the schedule and more information about joining an inspection panel can be found [on our website](#) or, contact [Kerry.wiggins@archaeologists.net](mailto:Kerry.wiggins@archaeologists.net).

If you have any comments or observations for a panel prior to any of the inspections, please share these (in confidence if you wish) with [Kerry.wiggins@archaeologists.net](mailto:Kerry.wiggins@archaeologists.net). Panels will be looking for examples of good practice and also areas where further development or improvement may be required.

Further progress has been made towards establishing a system for registering archaeological organisations in Germany. If you have working knowledge of German archaeology and/or you are confident in reading German texts, you may wish to volunteer for the Registration Committee (Organisations) to assist in the registration of these organisations. Anyone wishing to sit on the RCO can [find further details here](#).

## Membership Services update

### We just accredited our 3,000th professional!

Accreditation demonstrates you have the skills to carry out your work & that you've committed to work in accordance with our professional Code of conduct. [Find out more about applying here](#).

This brings our total membership to 3850 divided into 3003 accredited and 847 non-accredited.

### The break-down is as follows:

<b>Honorary MCIfA</b>	12
<b>MCIfA</b>	1492
<b>ACIfA</b>	695
<b>PCIfA</b>	804
<b>Affiliate</b>	524
<b>Student</b>	323

The first half of 2019 has seen a steady number of successful applications at all grades. Following two Validation committee meetings so far this year, we are pleased to tell you that 30 applicants have successfully upgraded, and 60 new applicants have been accredited.

We have validated 76 Student and 34 Affiliate members. We have had 6 successful re-joiners at accredited grades and 1 NVQ fast-track to PCIfA.

**We look forward to receiving your application! [Find out more here](#) and [apply online here](#). If you need any help, please contact Lianne at [membership@archaeologists.net](mailto:membership@archaeologists.net).**

### **We need your help with individual applications**

The role of our Validation committee is to carry out a peer review process to assess individual applications against the requirements for CIfA accreditation. The committee meets at the Museum of English Rural Life (MERL) in Reading and, this year will be split between here and Birmingham.

We are always looking for new members to get involved to ensure we have a wide representation for this process. This is a benefit to applicants, but can also benefit individuals and can count towards your CPD.

You can get involved both in person, which involves attending meetings to review applications in full, or virtually, as an assessor, which involves reviewing applicants' examples of work and advising the other committee members.

It is important to us that the committee is truly representative of our members– and potential members – and we are keen to hear from accredited members of any grade.

To see what it is all about and observe a meeting please email Lianne [lianne.birney@archaeologists.net](mailto:lianne.birney@archaeologists.net).



Four out of five new committee members said they are 'surprised by the detailed analysis of each application'.



### **Professional Ethics**

As professionals it's important that the codes (*Code of conduct*) and the supporting advice (Standards and guidance) we commit to adhere to don't get forgotten. We should allow time to remind ourselves what these include to ensure that the work we do still complies with our professional obligations.

In *The Archaeologist* 106, Joe Abrams from Archaeology Collective shares how he and his team use staff meetings to refresh their understandings of the CIfA Code of conduct, standards and guidance, alongside debating various ethical dilemmas they have encountered in their day to day work. If you would like to read the full write up, please [click here](#).

### **Online archaeological ethics resources**

Please don't forget to make use of our online ethical resources. These include the archaeological [ethics database](#), produced by CIfA and our American partners the Register of Professional Archaeologists. It is an invaluable resource which has benefited from far more investment by RPA and CIfA: a by-product of this imbalance is that you can search for material by clauses from the RPA Code but not yet by the CIfA Code of conduct. CIfA is looking for a volunteer or volunteers to help us pull or weight by correlating the resources listed with our Code. This would be a fascinating project for those interested in – or looking for a dissertation topic on – archaeological ethics. If that's you, please contact [admin@archaeologists.net](mailto:admin@archaeologists.net).

Other resources include an introduction to professional ethics and a selection of ethical case studies you can use to consider alongside the rules set for archaeological practice.

## **Advocacy update**

CIfA has recently responded to the following consultations:

[CIfA response to DCMS Tailored Review of Historic England](#)

[CIfA response to Scottish Government consultation on Environmental principles and governance after Brexit](#)

[Joint CBA and CIfA response to the DCMS Treasure Act Review](#)

[CIfA response to Minerals Extraction and Archaeology \(Historic England Advice Note\) consultation](#)

[CIfA response to Statements of Heritage Significance \(Historic England Advice Note\) consultation](#)

[CIfA response to Housing and Local Government Committee Inquiry - Finance and spending](#)

If you have any queries, questions, or suggestions about CIfA advocacy, please contact [rob.lennox@archaeologists.net](mailto:rob.lennox@archaeologists.net).



## **RTPI / CIfA joint heritage seminar - Summary**

The Chartered Institute for Archaeologists (CIfA) and the Royal Town Planning Institute (RTPI) has established a good working relationship over a number of years. The two organisations work together on policy, built environment sector initiatives and on joint projects that create mutual benefit for members, other stakeholders and the public.

An example of this type of collaborative working is the joint RTPI - CIfA seminar held on Wednesday, 6 March 2019 in Manchester.

Kindly hosted and sponsored by Shoosmiths, this seminar looked at the Planning for Historic Places.

For the full article please [click here](#).



## Archaeology Training Forum Award 2019

The ATF Training Award recognises excellence in training, learning and professional development. It is open to organisations and individuals in both the paid and voluntary sectors and aims to promote the value of training to the discipline as a whole. This year the award was presented at the opening address of the CIfA Conference.

The awards were introduced and presented by Robin Turner, Chair of ATF and Head of Survey and Recording at Historic Environment Scotland.

The winner was '**Metal Detecting for Archaeological Projects: An introduction**'. Developed to complement and support the successes of the Portable Antiquities Scheme, this work looks to address the lack of archaeological education for detectorists, whilst recognising that the attitudes of some within the interest have prevented change. Keith hopes that rolling out training countrywide will bring closer an ethical and archaeological approach based on stewardship and Codes of Conduct and lead to an Institute of Detectorists. The panel welcomed the project and felt that it would result in a more positive working relationship going forward.

Highly Commended were the '**Where Do You Draw the Line?**' workshops designed and delivered to all Archaeology South-East staff by the UCL Equality Diversity and Inclusion manager. They were developed to address problems of staff harassment encountered in the conduct of our archaeological research and fieldwork, and to provide training in skills to identify, negotiate and empower staff to respond and deal collaboratively with such issues. The workshops resulted in a series of positive actions that continue to improve the working environment for both staff and the communities they work with. The panel felt that the training was relevant and engaging and were particularly impressed that attendance was compulsory.



Winner: 'Metal Detecting for Archaeological Projects: An introduction', collected by Keith Westcott, Association of Detectorists. © Anna Welch



Highly Commended: 'Where do you Draw the Line' collected by Lauren O'Toole and Cailee Mellen of Archaeology South-East. © Anna Welch

This is the eighth year that the ATF has presented its Training Award at the CIfA Conference, with previous winners including Historic England, Allen Archaeology, Cotswold Archaeology, BAJR, the Royal Commission for Ancient and Historical Monuments of Scotland, the Ardnamurchan Transitions Project the Thames Discovery Programme and the Nautical Archaeology Society. More details about the projects can be found on the [ATF website](#). ATF is keen to publicise and promote good practice in training, learning and professional development so, if you're involved in a training scheme that you'd like to enter for next year's award visit [the website](#) for more details and look out for the call for nominations.



### CIfA conference 2019 feedback

We'd like to thank everyone who attended #CIfA2019 and look forward to seeing you in Bath next year (22-24 April).

Every year we strive to improve our conference experience, guided by delegate feedback. Please take a few minutes to complete [our survey](#) and have your say in our future conferences!

### Dragos Mitrofan - attendee of the conference in Leeds

I have only been a member of CIfA for the past year, and throughout that time I've heard varied opinions and critiques towards this organisation. Participating at the CIfA conference in Leeds this year was an amazing opportunity to challenge some of the hearsay and preconceptions, getting a clearer understanding of how the organisation functions and supports its members.

To read Dragos' full entry, [click here](#).



## Volunteer vacancies for Group committees

Our recent participation survey highlighted the positive feedback from personal experiences of being involved with CIFA committees. These included gaining a greater understanding of the sector, the ability to influence change, improving standards/best practice, learning from and sharing experience and knowledge. A full summary of the survey has been published in the *The Archaeologist* 108.

As part of the feedback, members would like to see more communication and promotion of the opportunities to get involved with committees and groups. As a step towards this we have started advertising volunteer vacancies and currently have opportunities for members to volunteer for our **Geophysics group** and **Marine group**. We have also developed an FAQ sheet for our **Get involved webpage** to tell you more about the different committees and what is involved.

## Survey about current publication user needs

Lesley Collett MCIFA is conducting a short survey into current publication user needs, primarily amongst archaeologists working in the commercial sector, as part of the research for an MSc dissertation on digital publication in archaeology.

It is nearly 20 years since the CBA's Publication User Needs Survey ('From the Ground Up', 2003). In that time, how has archaeological publication changed (if at all)?

Does it serve the needs of the archaeological community, or does the publication of archaeological data needs significant re-assessment?

Do those working in commercial archaeology even have access to the majority of archaeological publications?

Lesley would be very grateful for your participation in this survey. Those willing to participate further may be contacted via email for a more detailed interview.

The link to the survey **is here** and closes on Friday 28 June.

## Book reviews



If you are interested in providing a review for one of the books listed below, or if you have a book you would like to have reviewed, please get in touch with **Laura Beasley**, our reviews editor.

Titles of books will appear in our eBulletin with links to the full review online. You will need to log in to the Members' area and then select Book Reviews from the menu.



## Books available for review

- Strangers in a New Land, James M Adovasio and David Pedler ([press release](#))
- Meitheal. The Archaeology of Lives, Labours and Beliefs at Raystown, Co. Meath, Matthew Seaver
- Staffordshire Coal Mines, Helen Harwood ([press release](#))
- London's Crypts and Catacombs, Robert Bard & Adrian Miles ([press release](#))
- Quarrying in Cumbria, Dr David Johnson ([press release](#))
- Lime Kilns: History and Heritage, Dr David Johnson ([press release](#))
- Art & Archaeology of the Greek World: Second Edition, Richard T. Neer ([press release](#))
- 50 Finds from Staffordshire: Objects from the Portable Antiquities Scheme, Teresa Gilmore ([press release](#))
- 50 Finds from Worcestershire, Victoria Allnatt ([press release](#))
- Honister Slate Mine, Alastair Cameron and Liz Withey ([press release](#))
- Reinventing Sustainability: How Archaeology Can Save the Planet, Erika Guttman-Bond ([press release](#))
- Hidden Voices - The Archaeology of the M8 Fermoy-Mitchelstown Motorway, Penny Johnston and Jacinta Kiely
- The Black Kingdom of the Nile, Charles Bonnet *Foreword by Henry Louis Gates, Jr.* ([press release](#))

## Recent book reviews

[A Russian perspective on Theoretical Archaeology. The life and work of Leo S. Klejn](#) review by Peter J. Leeming, ACIfA

For past reviews please see our [website](#). This page will require you to login, please contact [admin@archaeologists.net](mailto:admin@archaeologists.net) if you have trouble signing in.

## CIfA Group news/ events / training opportunities

Keep up-to-date with all our training opportunities on our [events calendar page](#).

### Geophysics Group AGM

10 June, Birmingham

### Scottish Group Workshop

20 June, Dalkeith

An introduction to dendrochronology in Scottish archaeology, buildings and landscapes

£40 members / £60 non-members

### **Marine Group AGM**

3 July, Salisbury

### **Equality and Diversity Group Workshop**

10 September, London

Developing inclusive practice: Unconscious bias CPD workshop

### **Finds Group AGM and day event**

25 September, Birmingham

### **Desk Based Assessment Workshop**

15 October, Edinburgh

CIfA AGM will follow the DBA workshop

### **Other events include:**

#### **Training Workshops on using the CIfA Selection Toolkit**

The CIfA selection Toolkit has been produced to aid practitioners in the formulation of an appropriate project-specific selection strategy, ensuring that the elements retained from a working project archive for inclusion in an archaeological archive are appropriate to establish the significance of the project and support future research, outreach, engagement, display and learning activities.

Training workshops on the application of the Toolkit will take place across the country this summer. Booking for the workshops will be opened following the CIfA conference in Leeds. The proposed dates and locations are:

12 June in Birmingham  
04 July in Cambridge  
24 July in York  
21 August in Taunton  
04 September in Manchester  
18 September in London

#### **CIfA will have a presence at the following events:**

EAA 2019 – 4-7 September 2019, Bern, Switzerland

### **Other news and events**



## IHBC's 2019 Annual School welcomes keynote speaker

The IHBC has welcomed Zaki Aslan, Conservation architect and Director of ICCROM-Sharjah, as the keynote Day School speaker at its **2019 Annual School** - the lead event in the calendar of the UK's built and historic environment conservation specialists - which will take place in Nottingham on 4-6 July 2019.

## Oxford's Continuing Education

Part-time award courses in Archaeology in 2019 include:



- **[Undergraduate Certificate in Archaeology](#)**
- **[Undergraduate Diploma in British Archaeology](#)**
- **[Advanced Diploma in British Archaeology](#)**
- **[MSc in Applied Landscape Archaeology](#)**
- **[DPhil in Archaeology](#)**

## The Challenge of Wide Span

Conference on 27/28 June 2019 in the Siemens Auditorium of ETH Zurich, Switzerland.

More information can be **[found here](#)**.

## Clay Day - An IHBC event

**Where:** Chiltern Open Air Museum, Newland Park, Gorelands Lane, Chalfont St Giles, Buckinghamshire, HP8 4AB

**When:** 07/06/2019

Chiltern Open Air Museum COAM has been carefully chosen as the museum has a varied and extremely fine collection of rescued buildings dating from the medieval period through to the 20th century. The buildings illustrate a wide range of structures and local building materials used at the various periods. The day will include formal Power Point presentations, material handling sessions and first hand observations of the buildings. The mornings presentations will be based in Skippings barn and the afternoon will be spent looking at a wide range of buildings on site so come suitably dressed for the weather conditions of the day.

For more information please **[see here](#)**

Please return the booking form as soon as possible and no later than **Friday 24 May** by email to [southbranchsecretary@ihbc.org.uk](mailto:southbranchsecretary@ihbc.org.uk)

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